

City of Las Vegas  
PO Box 160  
Las Vegas, NM 87701

**City of Las Vegas**  
**Business Registration/License Application\***  
**(505) 454-1401 FAX (505) 425-7335**

City of Las Vegas  
1700 N. Grand Ave.  
Las Vegas, NM 87701

**Check One:** ☐ New Business ☐ Renewal ☐ New Location ☐ Closed \_\_\_\_\_ Date \_\_\_\_\_

Business Name: \_\_\_\_\_

DBA: \_\_\_\_\_

Location Address: \_\_\_\_\_ Las Vegas, New Mexico 87701  
Street

Mailing Address: \_\_\_\_\_  
Street City State Zip

Type of Business: \_\_\_\_\_ # Employees at this Location: Full Time \_\_\_\_\_ Part time \_\_\_\_\_

Business Phone: (\_\_\_\_) \_\_\_\_\_ Other Phone: (\_\_\_\_) \_\_\_\_\_

Type of Ownership: ☐ Private Owner ☐ Corp. ☐ Partnership ☐ Sole Proprietor ☐ LLC ☐ Non-Profit

Home Occupation: ☐ Yes ☐ No Insurance Carrier: \_\_\_\_\_

Contractor: ☐ Yes ☐ No Lic.# \_\_\_\_\_ Exp. Date: \_\_\_\_\_  
(If Yes, a copy of State of NM Construction Industries card or letter with expiration date is required.)

Food Service---Will food be prepared/served?: ☐ Yes ☐ No  
(If yes, NM Env. Dept. Must Approve Before Registration is Issued.)

For New Businesses &  
Locations. Will you be placing  
a sign?  
Yes ☐ No ☐ If Yes, you  
will need a City sign permit.

NM Tax ID# \_\_\_\_\_  
(NM CRS # Required before City Business Registration Certificate is Issued)

**FEES**

Business Registration: **\$35.00** ☐ **Standard Registration**  
(required of all businesses)

**Additional Fees--If Applicable**

Other Fees \$ \_\_\_\_\_ ☐ 25.00 Dance Halls, Auto Wrecker-Yards & Pawnbrokers  
Vending Machines \$ \_\_\_\_\_ ☐ \$25 for 1 Machine, ☐ 2-4 Machines \$50, ☐ 5+ Machines \$200  
Late Penalty 10% \$ \_\_\_\_\_ ☐

**Total** \$ \_\_\_\_\_ **Due by or before March 15. 10% late penalty after March 15**

☐ Owner ☐ Applicant:

\_\_\_\_\_  
Print Name Signature Date

Contact Person: \_\_\_\_\_  
Print Name Date

Fire Inspector Approval (505) 425-6321  
City of Las Vegas, Fire Dept.  
604 Legion Dr. Las Vegas, NM

Zoning Approval (505) 454-1401  
City of Las Vegas, Community Development Dept.  
1700 N. Grand Ave. Las Vegas, NM

NM Environment Dept. (505) 454-2801  
505 National Ave. Las Vegas, NM

**\*Per City Ordinance 75-51** Form Revised 12/20/05

FOR OFFICIAL USE	
Receipt # _____	ID # _____
Date _____	Issued By _____
SIC _____	